

**WELCHLIN COMMUNICATION STRATEGIES
PROFESSIONAL FEES AND EXPENSES
AGREEMENT**

July 27, 2023

PRESENTATION FEES: (negotiated) \$

PROPOSAL:

Kit Welchlin with Welchlin Communication Strategies will provide __ a __ (**Speech, Seminar, or Workshop**) __ on __ (**Topic**) __ on __ (**Date**) __ for __ (**Client**) __ at/in __ (**Location**) __ for __ \$ (**Fee**) _.

Welchlin Communication Strategies will provide a **pdf** of the content at **No Charge**.

DEPOSITS AND CANCELLATION POLICY:

The deposit is 50% of agreed fee and is required upon confirmation of the booking to guarantee the date.

Balance is due the day of the presentation. If the program is cancelled by the client, Welchlin Communication Strategies will re-book the program on a mutually convenient date without penalty. If the program is canceled by the client and not rescheduled, deposit will be considered full and complete settlement.

Kit R. Welchlin
Welchlin Communication Strategies (sole-proprietor)
Fed ID # 41-1819364
P.O. Box 1748
Lady Lake, FL 32158

TRAVEL EXPENSES:

All fees include travel expenses.

Fees quoted are guaranteed until the end of the calendar year.

Welchlin Communication Strategies
Kit R. Welchlin

Authorized Signature